

**PTA Board Meeting Agenda (Virtual)**  
**Tuesday, February 9, 2020**  
**Meeting commenced at 7:00 pm via Zoom**

*\*Please note: In accordance with MDPTA bylaws (Article VI, section 5), general meetings are now permitted to be held electronically. This information has been confirmed by the Baltimore County Council, Maryland PTA, and National PTA. In addition, general membership will continue to be updated via newsletter, push notifications, social media, etc.*

**I. Welcome:** All board members present, Principal Chyko and Assistant Principal Alvarez both present as well as, and 127 parent log-ins.

**II. Financial Information, (Kerri & Sapna) :**

- A. Treasurer report (Kerri Brozene): Membership dues paid as well as some teacher reimbursements. \$121.36 raised from the Hot Pots event.
- B. Financial Secretary Report (Sapna Prasad): Taxes were completed by our accountant and mailed to Jennifer Dickerson, PTA President to sign. Jenn will mail the taxes once signed.

**III. Board & Committee Updates**

**a. 1st VP Updates (Corinne Roth):**

- 1. Hot Pots event raised \$121.36
- 2. Coal Fire Spirit Night upcoming on February 25 from 11:30am to 9:00pm. Includes dine-in, carry-out and catering.

**b. 2nd VP Updates (Meredith Heyl):** Email was sent to all teachers with Valentine's Day activity resources/ideas as well as confirmation of reimbursement available for supplies/decor.

**c. 5th Grade Farewell (Alex Castillo):** Email was sent to all 5th grade teachers and Principal Chyko. No information is available yet as to how we can proceed with this event. Principal Chyko to keep Alex updated. Will form committee once we have more information.

#### **IV. Questions/New Business/Miscellaneous**

**a. PTA Bylaws Updates (Jennifer Dickerson):** Awaiting receipt of form to update our Bylaws, as is required every three years. Will change the Corresponding Secretary Title to Communications Secretary or similar. No other changes anticipated.

**V. School Reopening Information (Ms. Chyko)** Principal Chyko shared a reopening plan Power Point presentation that covered the phased reopening schedule as well as mitigation strategies for Sparks ES. Power Point is to be made available to families shortly. Brief summary to follow:

##### **1. Reopening Schedule:**

- a. Feb 16- Office staff return to building
- b. Feb 22- All staff return to building
- c. March 1-
  - i. Grades k-2, who opt for hybrid learning will return in person to Sparks

- ii. All students at Sparks ES schedules will change this date to accommodate lunches and recess time for in-person students
- iii. In-person students will arrive at SParks ES at 8:45 am. Hybrid students will log on at 9:00am
- iv. March 1-12, In-person students will dismiss at 1:30pm for these first two weeks only. Busses will be available to take kids home at this early dismissal time.
- d. March 15- Schedule will be full day for everyone, dismissal at 3:30 pm. K-2 will change slightly 2/2 no early dismissal.
- e. April 6- Grades 3-5 return for hybrid learning. Schedules may change for grades 3-5 for Specials

## **2. Mitigation Plans:**

- a. Masks must be worn at all times on BCPS property.
- b. Cleaning of high touch areas will be ongoing during the school day.
- c. Students will maintain a 6 foot distance apart, to the extent possible.
- d. Teachers will eliminate shared materials as able.
- e. PPE available: Face shields for staff, masks for everyone (children and staff will wear personal masks), extra masks will be on hand, teacher desk shield, hand sanitizer and wipes, air purifiers (delivery is pending. There will not be one in each room, they will be rotated.)

- f. Every other stall in bathroom will be blocked.
- g. No visitors will be allowed without appt. Meeting will be virtual whenever possible.
- h. New protocols will be in place for arrival/dismissal, late arrivals, RN visits
- i. No volunteers will be allowed.

### **3. Other info**

- a. All hybrid cohorts have been assigned by BCPS. All children in one household will be in the same cohort. Cohort A is Mon/Tues, Cohort B is Thu/Fri, Cohort C is virtual. If you have registered for Hybrid but wish to go virtual, email Ms. Chyko/Mrs. Alvarez. If you wish to move from virtual to hybrid, there is a form on the website. You can change your decision at any time. It will take longer to move from virtual to hybrid in order to assure classroom safety.
- b. Blended model- Teachers will be teaching to the children in the classroom as well as to the students who are virtual/on-line at the same time. Students in the classroom will not be logged into Google Meet. All assignments will still be submitted through Schoology whether virtual or hybrid.

General Meeting adjourned at 8:05 pm.

**VI. Board Discussion post General Meeting:**

**A. Parent's have inquired regarding donation of PPE items to**

**Sparks:** The board and Principal Chyko discussed parents donating needed PPE items versus setting up a fund for the PTA to grant Sparks ES funds to purchase approved and most needed PPE. Principal Chyko agrees that a fund would be the best plan so that Sparks can purchase items approved by BCPS as well as most needed items. Kerri will set up a PayPal link. Jenn will add to the PTA website and Melinda will put info on the PTA Fb page with link to donate.

Board Meeting adjourned at 8:30 pm.